

Minutes

Title of Meeting	Surplus Balance Group
Date of Meeting	Wednesday 01 st October 2009

Present				
Ian Greenley – Non Schools Member / CE Diocese				
Dawn Hill – Finance Manager - Schools				
Sarah Stallard – Finance Assistant				
Apologies				
Jim Start – Head of Shelton Lower				
Malcom Griffiths – Governor of Eaton Bray				
Shirley Crosbie – Head of Glenwood Special				
Richard Holland – Governor of Harlington Upper				
Outline				
To discuss the 15 remaining schools with ‘minded to’ claw back recommendations following the review of excess surplus balances with the Schools Forum.				
SUMMARY OF RECOMMENDATIONS				
School	Potential claw - back	Documentation requested	Documentation Provided	Recommendation
Willow Nursery	£1,063	Further clarification on capital projects and an assurance that Devolved Formula Capital for 08/09 and 09/10 is fully utilised	Confirmation received outlining projects and costings with an assurance that DFC fully utilised	No Claw back
Dover Down Lower	£28,929	Further clarification on capital projects and an assurance that Devolved Formula Capital for 08/09 and 09/10 is fully utilised	Invoices provided exceeding the value of DFC brought forward and 09/10 allocation. Revenue contribution required.	No Claw back

APPENDIX B

Kingsmoor Lower	£5,352	Revised five year budget showing the school in balance. Current projection reflects deficit with no recovery.	Revised five year budget reflecting a balanced budget. Surplus required to avoid a deficit application.	No Claw back
Southill Lower	£ 11,509	Revised five year budget showing the school in balance. Current projection is unknown as the documentation contained errors. Confirmation of attendance at year end training course	Revised five year budget reflecting a balanced budget. The school have agreed to attend year end training.	No Claw back
Tithe Farm Lower	£426	Agreement to attendance at the year end training course.	Current staffing issues, have purchased additional bursary support to ensure year end is processed accurately	No Claw back
Eaton Bray Lower	£8,406	More detailed information regarding the new accommodation including the plans for construction, estimated costs, how the building is to be funded and timescales.	No costings or breakdown of funding provided. Note: Planning Permission granted August 2009. Devolved Formula Capital fully utilised 09/10 and part 10/11. <i>2nd October - Further evidence provided via email, pupil numbers, anticipated costings and budget implications</i>	Claw back subject to receipt of costings and break down of funding by Friday 2 nd October. <i>Agreed via email to accept additional information provided and Recommend No claw back subject to use for Capital project</i>
Gothic Mede Lower	£21,700	Revised five year budget showing the school in balance. Current projection reflects deficit with no recovery.	Revised five year budget reflecting a balanced budget. Surplus required to avoid a deficit application.	No Claw back
Maulden Lower	£1,377	Revised five year budget showing the school in balance. Current projection reflects deficit with no recovery	Revised five year budget submitted. A provisional Licensed Deficit will be required for 10/11 with recovery in 13/14 based on current pupil numbers.	No Claw back
Moggerhanger Lower	£9,808	Revised five year budget showing the school in balance. Current projection reflects deficit with no recovery	Revised five year budget reflecting a balanced budget. Surplus required to avoid a deficit application. Falling pupil	No Claw back

APPENDIX B

			numbers.	
St Georges Lower	£2,765	Revised five year budget reflecting a reduction in surplus. Current projection reflect year on year increase. School Financial Adviser to visit early in the Autumn term.	School Financial Adviser visited school on the 16 th September 2009. Revised five year budget reflecting a possible deficit in 11/12 with no recovery.	No Claw back
Studham Lower	£20,339	A five year budget and confirmation of Earmarked funds declared at year end.	Five year budget. Surplus required to avoid a deficit application.	No Claw back
Holmemead Middle	£13,940	Revised five year budget showing the school in balance. Current projection reflects deficit with no recovery	Revised five year budget. License Deficit would be required in 12/13. Dip in pupil numbers for two year groups.	No Claw back
Priory Middle	£21,539	Revised five year budget showing the school in balance. Current projection reflects deficit with no recovery	Revised five year budget. License Deficit would be required in 11/12. SIA involvement.	No Claw back
Steetfield Middle	£115,689	Revised five year budget showing the school in balance. Current projection reflects deficit with no recovery. School Financial Adviser to visit early in the Autumn term.	Revised five year budget submitted. <ul style="list-style-type: none"> • Falling pupil roll • New Learning Facility funds set aside for • Deprivation high 17% category 4 & 31% category 5 in 09/10 	No Claw back
Sunnyside Special	£5,830	A five year budget plan. Only one year submitted for 09/10	Email received from Chair of Governors citing unreasonable request in current circumstances. Email from Helen Redding (Head of SEN and Inclusion, CBC) confirming consultation currently being carried out as to future of special schools in this area. Due to implications confirmed difficulty in setting five year budget until decision taken.	No Claw back